



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Janice McCraner

Kathy Fenstermacher
Edward Haik
Ervin Kowalski
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, MAY 20, 2008, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the April 22, 2008 regular Board meeting.
- B) A report of the Thursday, May 15, 2008, Joint Study Session with the Manistee County Road Commission.
- C) May 2008 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

9:15 A.M. - RECOGNITION, ANNOUNCEMENTS, AND CORRESPONDENCE

- A) On May 2, 2008, Kenneth Hilliard retired from employment with the County after serving almost 26 years (8/10/82 - 5/2/08) as an employee of the Sheriff's Office. During this time, Mr. Hilliard served as Manistee County's Emergency Management Coordinator for almost 7 years (7/15/01 - 5/2/08). At this time, the Board will recognize Mr. Hilliard for his many years of unselfish and distinguished service to the citizens of Manistee County.
- B) On May 16, 2008, Douglas VanSickle retired from employment with the County after serving more than 22 years (2/18/86 - 5/16/08) as an employee of the Manistee County Maintenance Department. During this time, Mr. VanSickle served as Manistee County's Maintenance Lead Person for over 12 years (5/8/96 - 5/16/08). At this time, the Board will recognize Mr. VanSickle for his many years of unselfish and distinguished service to the citizens of Manistee County.

TREASURER'S REPORT (Russell A. Pomeroy)

9:30 A.M. - DENNIS SWAIN, FRIEND OF THE COURT, will appear before the Board to present a Mediation Services report on behalf of the 19th Judicial Circuit.

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Ways & Means/Finance/Equalization Committee Report
- B) Physical Resources Committee Report
- C) Policy Committee Report
- *D) Public Safety Committee Report & Sheriff Report
- E) Investment Committee Report
- *F) Technology/Information Committee Report
- G) Human Services Committee Report

- H) Executive Committee Report (Joint Court Committee)
- *I) Personnel Committee Report
- *J) Recycling Committee Report
- *K) Green Team Committee Report
- *L) Regional Summit Committee Report (verbal)
- M) Chittenden Ad Hoc Committee Report
- *N) County Controller/Administrator's Report
- *O) Reports from individual Commissioners on various special assignments.
- P) Report on Joint City/County/Tribal issues.
- Q) Bear Lake Improvement Board - MILFOIL (Allan O'Shea)

(* = Committee meetings held this month)

10:30 A.M. - JOSEPH (CHIP) JOHNSTON, INTERIM CHIEF EXECUTIVE OFFICER OF MANISTEE/BENZIE COMMUNITY MENTAL HEALTH, will appear before the Board to introduce himself and provide a brief update on recent activities of the Mental Health organization.

10:45 A.M. - BOARD/COMMISSION REPORTS

A) MANISTEE COUNTY PLANNING COMMISSION

Two (2) appointments for a three (3) year term which begins June 10, 2008, and expires June 10, 2011. One (1) appointment is to be filled by a person representing economic and commercial interests in the County, and one (1) appointment is to be filled by a person representing a school board. Applicants for the positions are as follows:

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| <p>1) Mary K. Becker-Witt (Incumbent)
P.O. Box 67
Wellston, MI 49689
(Applying to represent a school board.)</p> | <p>2) William C. Pettis (Incumbent)
18576 Saint Pierre Road
Arcadia, MI 49613
(Applying to represent economic and commercial interests.)</p> |
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11:00 A.M. - DAVID E. WILSON, C.P.A., will appear before the Board to present an overview of the County's fiscal year 2006/07 audit report.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Consideration of a request from the Equalization Department for Capital Improvement funds to replace two work stations (\$4,000).
- B) Consideration of adopting the Manistee County Animal Control Enforcement Ordinance. (NOTE: May be considered during the Public Safety Committee report.)
- C) Discussion regarding Road Commission issues.

ADJOURNMENT

Visit: www.manisteecounty.net to view the County Directory, Calendar of Events, Meeting Minutes (under Board of Commissioners), etc.

APPENDIX A

2008 CONSENT AGENDA

MONTHLY APPROPRIATIONS - MAY 2008

Manistee-Mason District Health Appropriation (through 12/08)	\$12,443.33
Mental Health	\$16,672.16
M.E.C.C.A.	\$7,379.78
Conservation District	\$0.00
TOTAL	<u>\$36,495.27</u>

FUND TRANSFERS - MARCH 2007

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$6,125.00
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (1/12)	\$6,250.00
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$16,250.00
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund to the Elections Fund #218 (1/12)	\$2,916.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$15,290.41
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item
#101 103 999.014 "Transfer Out-Health Insurance"
to the Employee Fringe Benefit Fund #260 (1/12) \$5,683.91

Transfer from General Fund Line Item
#101 351 999.010 "Jail Loan Payment Fund Transfer"
to the Jail Expansion Fund #361 (1/12) \$8,333.33

Transfer from General Fund Line Item
#101 103 999.012 "Transfer-Employee Training Fund"
to the County Employee Training Fund #230 (100%) \$0.00

Transfer from General Fund Line Item
#101 721 999.011 "Transfer-Remonumentation Fund"
to the Remonumentation Fund #253 (100%) \$0.00

TOTAL \$68,349.31

Total Appropriations and Fund Transfers = \$104,844.58

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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